

## SPAIN

### Required Documents :

When applying for a visa to Spain at the Spanish Embassy in Jordan, the required documents may vary depending on the specific visa type (tourism, student, work, etc.). However, there are several common documents required for most visa applications. Here's a general list of documents that are typically required for all visa types:

#### 1. Completed Visa Application Form

- **Details:** The visa application form must be filled out completely and signed. It can usually be downloaded from the embassy's website.

#### 2. Passport

- **Details:** Your passport must be valid for at least **three months beyond your planned departure date** from Spain, with at least two blank pages for visa stamps.
- **Additional Requirement:** If you have any previous visas, photocopies of those pages should also be provided.

#### 3. Passport-Sized Photos

- **Details:** Two recent passport-sized color photos that meet the Schengen visa photo requirements (white background, neutral expression, no glasses).

#### 4. Proof of Travel Arrangements

- **Details:** A flight reservation or booking, showing your entry and exit dates from Spain .

#### 5. Travel Insurance

- **Details:** Proof of **travel medical insurance** that covers **emergency medical expenses** and **repatriation** for the entire duration of your stay in Spain and the Schengen Area. The coverage must be at least **€30,000**.

#### 6. Proof of Accommodation

- **Details:** Hotel booking, rental agreement, or a formal invitation letter from a host in Spain stating that they will accommodate you (with a copy of their passport or residence permit if applicable).

## 7. Financial Proof

- **Details:** Evidence that you have sufficient funds to cover your stay in Spain, such as:
  - Recent bank statements (usually for the last 3 months).
  - Proof of income (such as a salary slip, employment letter, or business ownership documents).
  - A sponsorship letter, if someone else is financially supporting you during your stay.

## 8. Travel Itinerary

- **Details:** A detailed plan of your stay in Spain, including dates, cities you'll visit, and activities planned.

## 9. Proof of Civil Status

- **Details:** A copy of your family book, marriage certificate, , or any other document that proves your current civil status, if applicable.

## 10. Visa Fee Payment

### Additional Documents Based on Visa Type:

- **Tourism Visa:**
  - No specific additional documents beyond those listed above.
- **Student Visa:**
  - **Enrollment confirmation** from a recognized Spanish educational institution.
  - Proof of sufficient financial means to cover tuition fees, living expenses, and accommodation during the study period.
- **Work Visa:**

- A **job offer** or **contract** from a Spanish employer.
- Proof that the employer has obtained a work permit for you (if applicable).
- **Family Reunification Visa:**
  - Proof of family relationship (birth certificate, marriage certificate, etc.).
  - A copy of the family member's **Spanish residence permit** or **citizenship**.
- **Business Visa:**
  - **Invitation letter** from a Spanish company or business partner outlining the purpose of the visit.
- **Long-Term Stay Visa:**
  - Additional documents related to the purpose of your long-term stay (e.g., work contract, long-term rental agreement, or proof of family ties).

### **General Application Process for Spanish Visas:**

The general application process for obtaining a Spanish visa through the Spanish Embassy in Jordan follows several key steps. Here's a breakdown of the process:

#### **1. Determine the Type of Visa**

- **Step 1:** Identify the type of visa you need based on the purpose of your trip (e.g., tourism, study, work, family reunification, etc.).
- **Step 2:** Each visa type has its own specific requirements, so it's crucial to ensure you gather all the necessary documentation.

#### **2. Gather Required Documents**

- **Step 1:** Collect all required documents for your specific visa type. This will generally include:

- Completed application form.
  - Valid passport.
  - Passport-sized photos.
  - Travel insurance.
  - Proof of accommodation, travel arrangements, and financial means.
  - Any additional documents (e.g., school enrollment, employment contract, etc.).
- **Step 2:** Make sure all documents are **original and photocopies** (for most documents), and that they meet the embassy's specifications (e.g., size of passport photos, financial proof, etc.).

### 3. Make an Appointment

- You can book an appointment online through the designated visa application center (BLS International) official website

### 4. Submit Your Application

- **Step 1:** On the day of your appointment, go to the designated visa application center with your completed application and all required documents.
- **Step 2:** Submit your application and biometric data (fingerprints and photo) .
- **Step 3:** Pay the visa fee, which is generally non-refundable, regardless of whether the visa is approved or not. Fees vary by visa type.
- **Step 4:** The embassy may also require an **interview** to discuss your application further, especially for long-stay visas like work or study visas.

### 5. Processing Time

- **Step 1:** After submitting your application, the embassy will process it. The processing time for a short-stay Schengen visa is usually around **15 calendar days**.

- **Step 2:** For long-stay visas (e.g., study or work), the process can take several weeks, so it's best to apply well in advance of your planned travel date.

## 6. Collect Your Visa

- **Step 1:** Once the visa has been processed, you will be notified to pick up your passport from the embassy or the designated visa application center (BLS international)
- **Step 2:** Ensure that the details on the visa (e.g., dates, spelling of your name) are correct.
- **Step 3:** If your visa application is denied, the embassy will provide reasons for the refusal, and you may appeal or reapply after addressing any issues.

## 7. Travel to Spain

- **Step 1:** Once you have received your visa, you can travel to Spain and the Schengen Area (if applicable).
- **Step 2:** Keep a copy of your visa approval and all supporting documents with you during your travel in case you need to show them to immigration officers at the border.

### Important Notes:

- **Application Timeframe:** You should apply for your visa at least **15 days** before your planned departure, but no more than **6 months** in advance (9 months for seafarers).
- **Visa Refusal:** If your visa is refused, you have the right to appeal the decision within a specified period, typically **1 month**.

**Multiple Schengen Entry:** If you intend to travel to multiple Schengen countries, apply at the Spanish Embassy if Spain is your **main destination** or the country where you will spend the most time.